

**WAC 110-302-0300 Individual care plan.** (1) ONB providers must develop an individual care plan for each child with identified special needs. Plans and documentation required under this section must:

- (a) Meet the requirements of this section;
- (b) Be available for department review;
- (c) Have written permission from a child's parent or guardian stating that a visiting health professional may provide services to the child at the ONB program, if applicable;
- (d) Have verification that ONB program staff involved with a particular child has been trained on implementing the individual care plan for that child, if applicable;
- (e) Be updated annually or when there is a change in the child's special needs; and
- (f) Be kept in the child's file.

(2) Individual care plans must be signed by the parent or guardian and may be developed using a department provided template.

- (a) Individual care plans must contain:
  - (i) The child's diagnosis, if known;
  - (ii) Contact information for the primary health care provider or other relevant specialist;
  - (iii) A list of medications to be administered at scheduled times, or during an emergency along with descriptions of symptoms that would trigger emergency medication;
  - (iv) Directions on how to administer medication;
  - (v) Allergies;
  - (vi) Food allergy and dietary needs, pursuant to WAC 110-302-0186;
  - (vii) Activity, behavioral, or environmental modifications for the child;
  - (viii) Known symptoms and triggers;
  - (ix) Emergency response plans and what procedures to perform; and
  - (x) Suggested special skills training, and education for ONB program staff, including specific pediatric first aid and CPR for special health care needs.

(b) ONB providers must have supporting documentation of the child's special needs provided by the child's licensed or certified:

- (i) Physician or physician's assistant;
- (ii) Mental health professional;
- (iii) Education professional;
- (iv) Social worker with a bachelor's degree or higher with a specialization in the individual child's needs; or
- (v) Registered nurse or advanced registered nurse practitioner.

(3) ONB providers' written plans and documentation for accommodations must be informed by any existing:

- (a) Individual education plan (IEP);
- (b) Individual health plan (IHP);
- (c) 504 Plan; or
- (d) Individualized family service plan (IFSP).

[Statutory Authority: RCW 43.216.742. WSR 23-10-059, § 110-302-0300, filed 5/1/23, effective 6/1/23.]